

NOVELTY ITEM VENDOR CALL FOR APPLICATIONS 2017



Artsplosure 2017 – The Raleigh Arts Festival will last **THREE DAYS** and will be held in downtown Raleigh on:

Friday, May 19, 2016 – 12 p.m. to 10 p.m.

Saturday, May 20, 2016 – 11 a.m. to 10 p.m.

Sunday, May 21, 2016 – 10 a.m. to 6 p.m.

The festival is a free outdoor event, which annually attracts an audience of up to 80,000 people. We're using a new footprint that will centralize all Artsplosure events along Fayetteville Street. Live musical performances will be located on Fayetteville Street in front of the Capitol Building. At the opposite end of Fayetteville Street in City Plaza, Artsplosure is proud to present the Luminarium as an additional main attraction. This year the Art Market will be placed in the middle of the footprint, and vendors selling food and novelty will be located on either side of the Art Market, near the main stage and the Luminarium. Kidsplosure, an all-inclusive event with interactive activities will be held in Exchange and Market Plaza located between Fayetteville Street and Wilmington Street on Saturday and Sunday. Weekend festivities include musical performances, a juried Art Market of 170+ fine artists, the Luminarium, musical entertainment of all tastes, family-friendly activities, and much more!

Music will be located at Main Stage on Fayetteville Street through the evening on Friday AND Saturday until 10pm. Vendors are required to remain open until 7:00pm on Friday and Saturday and 6:00pm on Sunday, but will have the *option* of remaining open from 7:00 p.m. until 10:00 p.m. on Friday and Saturday.

We invite you to apply to sell specialty items:

- Souvenirs** – Items that are inexpensive, fun, and which enrich peoples' experience at the festival (e.g. sunglasses, hats, fans, etc.).
- Novelty crafts** – These items may be handmade, but cannot qualify or compete with the visual artists market (e.g. soaps, candles, pet fashions, etc.)
- Temporary/Body Art** – Services such as face painting, henna, caricatures, etc.

All operations must be 10' x 10' or smaller. No generators are allowed and electricity is not available for any specialty item vendors. For your convenience and because there is a new footprint, there is a general map attached that will give you an idea of where vendors will be located. All vendors will be placed as the Artsplosure Vendor Coordinator deems appropriate.

Please ensure that the enclosed application is accurately and completely filled out and that a photograph of your booth in operation is enclosed. Vendors who do not submit a photo of their booth setup will NOT be considered, regardless of any prior affiliation with Artsplosure. **Vendors will be selected based on booth image, appearance of items described on their applications, and appropriateness for the festival. Artsplosure staff makes selections, and all decisions are final. Acceptance to past Artsplosure shows does not guarantee acceptance to the show each year.**

In addition to the cost of the booth space, we also require a **\$50 refundable deposit** for each site. **Please send the deposit with your application.** If vendor is not accepted to participate at the event, Artsplosure will refund the \$50 deposit shortly after being notified. For accepted vendors, Artsplosure will refund the deposit following the event, provided vendor adheres to all rules and regulations. **Applications submitted without a \$50 deposit check will not be considered.** You will be notified of acceptance on or around **Friday, March 31, 2017 by 6pm.**

If accepted, the **\$325 space fee** will be due in full with a completed and signed contract by **April 28, 2017.** Please be aware that if you are accepted to the festival and do not return your contract and space fee by **April 28,** or notify Artsplosure of your inability to participate by the same date, you will forfeit the deposit fee.

Carefully complete and return the enclosed application with a \$50 deposit check and photo to Artsplosure by 5 p.m. Thursday, March 31, 2016.

Dates to remember:

Friday, March 17 – Deadline for applications, *must include \$50 deposit and a photo of booth.*

Friday, March 31 – Notification of acceptance to festival

Friday, April 7 – Contracts sent to accepted vendors

Friday, April 28 – Signed contracts due with full payment to Artsplosure.

Friday, May 19 – Set up begins at 6:30 AM ON Friday for vendors on Fayetteville St.

Email vendors@artsplosure.org for the quickest response to any questions, comments, or concerns.
ARTSPLOSURE 2015 SPECIALTY ITEM VENDOR APPLICATION
PLEASE TYPE OR PRINT CLEARLY!!!

Concession Name: _____

Contact Person: _____

Address: _____

City/State/Zip: _____

Phone: _____ Cell: _____ Fax: _____

Email address: _____

Are your items geared towards children? (Y)____ (N)____

Total Space Requirements (in feet): _____ x _____
(Including support/supply containers if applicable)

Type of set up: _____tent _____pushcart/kiosk

Please list the items you wish to sell and their prices.

- 1)
- 2)
- 3)
- 4)
- 5)
- 6)
- 7)
- 8)

Application checklist:

- Have you filled out the application completely?
- Have you included the required \$50 refundable deposit check?
- Will your operation completely fit in a 10'x 10' space or smaller?
- Did you include a photo of your set up or email one to vendors@artsplosure.org?

Applications must be received in our office by 5:00 PM, March 31.
PLEASE RETURN WITH DEPOSIT FEE & PHOTO TO:

Artsplosure Vendor Coordinator
313 S. Blount Street Suite 200B
Raleigh, NC 27601
Phone (919) 832-8699, ext. 806
Fax (919) 832-0890
Email vendors@artsplosure.org

